



Cleveland Council of Black Colleges Alumni Association

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Standing Committees:

1. **Alumni Development**: Committee will be charged with presenting engaging workshops/sessions to stimulate alumni growth and development for the local chapter and council as a whole. May also support the HBCU in the establishment of a local alumni chapter.
2. **College Fair**: Shall have the responsibility and obligation of gathering and disseminating Council literature of the respective HBCUs and other information to the community at large. This committee may serve as a clearing house pertinent to coordinating college fairs and educational-financial aid workshops for potential students.
3. **Constitution/Bylaws**: Shall periodically review the Constitution and Bylaws and shall advise the Executive Committee on additions, deletions, corrections and other recommended changes.
4. **Finance**: Shall audit the books of the Treasurer when called upon by the President of the Council or Executive Committee to do so. It shall be their duty to present a proposed budget prior to the annual meeting.
5. **Fundraising**: Will develop ideas and planning options for creating a source of income for the Council. This committee is also charged with building relationships and raising money to meet the specific organization's special or ongoing needs.
6. **HBCU Alumni Weekend**: Strategize, develop, and implement a well-rounded "Party with a Purpose" weekend experience to reconnect with old friends, engage new relationships, learn updates of institutions, relive collegiate rivalries, support the community, raise awareness, make financial contributions and just have some fun. Activities can include, but not limited to, performances, service projects, networking, cookouts, social gatherings, meals, workshops, and mixers.
7. **Membership**: Shall be to direct the work of the securing new members and keeping records pertinent thereto.
8. **N.O. IAC/UNCF**: A special planning committee to lead the initiatives, efforts and ongoing activities related specifically to the United Negro College Fund, the Northern Ohio Inter-Alumni Council/UNCF and the National Alumni Council/UNCF.
9. **Nomination & Elections**: Shall present a nominating slate of officers during a regular meeting, no later than March of the current operating year. The committee shall secure complete rosters of all members of the council and determine their eligibility to serve in the capacities so nominated. Committee will also serve due diligence in overseeing the election process.
10. **Publicity**: Will be responsible to provide publicity, in the form of news releases and announcements through all available outlets, about the Council, of its activities and projects.
11. **Scholarship**: The general goal of the committee is to set criteria, review and select recipients for the Council's various scholarship awards.
12. **Social Programs**: Shall provide an interesting platform/agenda to engage the membership in social functions. Assist in the coordination of meeting space or other venues to hold gatherings.
13. **Sunshine**: Will keep track of current convalescing members and send cards of encouragement to them. Also, they are to send token of sympathy to any member upon notice of death of a relative, or to the immediate family upon the notice of death of a member. The term relative/immediate family shall be as such; parent, sibling, spouse, child, and grandchild.
14. **Young Alumni Council**: A branch of the Council for graduates of the member institutions within the past 10 years. The committee strives to provide opportunities for young alumni to connect in events and programs around the city from after work socials, boat cruises, and other activities of interest for this demographic group.

Special Committees:

1. **Community Service**: Encourages and facilitates active participation in volunteer initiatives that strives to make significant and positive contributions to the community through a collective effort of service to local charitable organizations activities throughout Greater Cleveland community.
2. **Health Initiatives**: Addresses matters relating to public health. Committee will design, implement, and monitor programs that foster lifelong healthy behavior decisions for Council members and affiliate organizations.
3. **Mentorship**: To advise and counsel interested students about the HBCU experience, build relationships and partnerships for optimal success, and to inspire the next generation of leaders as they matriculate through a HBCU.
4. **Inter-Collegiate Pre-Alumni Council**: Coordinate or participate with a student affiliate group representing the public and private Historically Black Colleges and Universities whereby the Council would serve as a support system to this student body by providing students with opportunities of engagement throughout the year and during seasonal school break.
5. **HBCU Freshmen Send-Off**: Responsible for the planning and execution of the annual send-off event for college-bound freshmen students entering to learn and upperclassmen returning to one of our HBCUs.
6. **UNCF Walk/Run for Education**: Recruit and motivate volunteers, individuals and teams to support the United Negro College Fund through this alumni-driven initiative.